



GL BAJAJ GROUP OF INSTITUTIONS, MATHURA

ODD SEMESTER, SESSION : 2024-25 ACADEMIC CALENDER

JULY							AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31
W: 27, H:4							W: 25 (T: 22, O: 3), H:6						
							05 Aug. : Class Commencement for B.Tech-VII Sem. 19 Aug. : Raksha Bandhan 26 Aug. : Shri Krishna Jannashtmi						
SEPTEMBER							OCTOBER						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		
W: 25 (T: 25), H: 5							W: 24 (T: 21, E: 3), H: 7						
09 Sept. : Class Commencement for B.Tech & MBA -I Sem. 16 Sept. : Class Commencement for B.Tech-III, V Sem. & MBA-III Sem. 28 Sept. : Fresher's Welcome Celebration							2 Oct. : Gandhi Jayanti 12 Oct.: Dusshera / Vijaydashmi 14-16 Oct.: Sessional Test - I 31 Oct. - 3 Nov.: Diwali Holidays						
NOVEMBER							DECEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				
W: 23 (T: 20, E: 3), H: 7							W: 25 (T: 6, E: 6, O: 13), H: 6						
31 Oct - 3 Nov. : Diwali Holidays 15 Nov. : Guru Nanak Jayanti 18-20 Nov.: Sessional Test - II							09-14 Dec. : Pre-University Test 24 Dec. : University End Semester Examinations 25 Dec. : Merry Christmas						

Total (July - Dec) :: T : 94 , E : 12, Holidays/Off- 35

Note : A separate activity calendar will be issued by all departments comprising departmental Technical, Cultural, Sports, Co-curricular and Extra-curricular activities / events planned for Odd Semester 2024-25.

GUIDELINES TO THE FACULTY :

- 1 Prepare date-wise lecture plan, submit to the respective HoD atleast 10 days before commencement of the Class and attach a copy of the same to course file of the respective subject.
- 2 The attendance should be uploaded on the ERP (SIM) on daily basis.
- 3 Answer Copies of Sessional Test /PUT should be evaluated and shown to the students within FIVE days of exam conducted and ensure the uploading of marks on the ERP (SIM).
- 4 No class should be left unattended as per the time table but if inevitable then prior & proper intimation to the respective HoD is MUST.
- 5 All are required to take proper prior permission from respective HoD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
- 6 Invigilation duty has to be performed as per the schedule decided by Exam Cell. In case of any absence, a substitute must be provided by the concerned faculty.

GUIDELINES TO THE STUDENTS :

- 1 Sessional test (ST-1 from Unit 1 & 2 and ST-2 from Unit 3 & 4) will be of 2 Hrs duration and the PUT will be from the whole syllabus of 3 Hrs duration.
- 2 All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in Sessional Tests / PUT.
- 3 List of students having shortage of attendance will be displayed on the departmental notice board before two days' before commencement of Sessional Tests / Exams.
- 4 Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
- 5 RAGGING is a punishable offence, all students are required to refrain from it. As per the order of Hon'ble Supreme Court, FIR shall be lodged against the miscreants.

Date: 03/09/2023

(Director)